

Installation Qualification (IQ) Summary

Document Title	Installation Qualification (IQ) Summary
Document ID	IQ-001
Version	1.1
Status	APPROVED
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System	Validated Document Control (VDC) – AWS Serverless (Demo)
Owner	William O'Connell
Approver	Approver 2, QA Approver

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Version	Date	Author	Change Summary
1.0	(baseline)	William O'Connell	Initial baseline release (frozen in PROD).
1.1	31-Jan-2026	William O'Connell	Consolidates baseline and documents watermarking + audit trail updates implemented in PROD. No changes to approved SOPs/test reports (v1.0).

1. Purpose

Verify installation/configuration readiness for the VDC environment supporting controlled workflows.

2. Preconditions

- Environment deployed in AWS (serverless).
- Named users exist: Submitter 1, Submitter 2, Approver 1, Approver 2.
- Approved SOP set present in PROD; approved test reports available for reference.

3. Installation Verification Checklist

- Cognito configured; approver accounts support MFA (TOTP).
- API Gateway routes deployed for allowed operations (no DELETE).
- Lambda workflow functions deployed (upload, submit, approve/reject, audit retrieval).
- DynamoDB tables present for documents and audit events.
- S3 storage configured for document objects and access control.

4. Result

All installation checks passed; system ready for OQ walkthrough verification activities.

Approvals

Prepared/Reviewed/Approved electronically in VDC; this PDF represents the controlled copy for the evidence package.

Role	Name / Title	Date (UTC)
Prepared By	William O'Connell, System Owner / Tester	31-Jan-2026
Reviewed By	Approver 1, QA Reviewer	31-Jan-2026
Approved By	Approver 2, QA Approver	31-Jan-2026